

MEETING OF THE
BOARD OF LIBRARY TRUSTEES
DECEMBER 12, 2023
MINUTES
Conducted by Remote Participation

Call to order

Chair Stephen Quinlan called the meeting to order at 7:16 p.m. In attendance were trustees Adam Delmolino, Rebecca Gruber, Rebecca Steinitz, Amy Hampe and Jonathan Gates. Library Director Anna Litten and Assistant Director Lara Vilahomat were also in attendance, as well as Town Manager Jim Feeney and Deputy Town Manager/Finance Director Alex Magee. Trustee Heather Calvin joined at 8:03 pm. Mr. Quinlan shared open meeting law information as it pertains to remote meetings and read the Resolution Acknowledging Native Lands.

FY25 Budget Presentation to Town Manager Jim Feeney and Deputy Town Manager and Finance Director Alex Magee

Ms. Litten shared the FY25 Budget Presentation with the Town Manager. The Board discussed the FY25 budget request and library priorities.

Community Time

There were no comments from members of the community.

Approval of November 14 Meeting Minutes (vote)

Ms. Hampe moved to approve the November 14 Meeting Minutes as amended. Mr. Delmolino seconded the motion. Under Guidance from the Attorney General's office, the Board held a roll call vote. Ms. Calvin voted aye, Mr. Gates voted aye, Ms. Gruber voted aye, Mr. Quinlan voted aye, Ms. Steinitz voted aye. The Board approved the November 14 Meeting Minutes.

Nominating Committee Recommendation (vote)

On behalf of the Nominating Committee Ms. Hampe nominated Ms. Gruber as Friends of Robbins Library Liaison and Ms. Steinitz to serve on the Art Prints Working Group. There were no nominations from the floor. Mr. Quinlan moved to approve the slate. Mr. Delmolino seconded the motion. Ms. Calvin voted aye, Mr. Gates voted aye, Ms. Gruber voted aye, Ms. Hampe voted aye, Ms. Steinitz voted aye. The Board approved the nomination of Ms. Gruber as Friends of Robbins Library Liaison and Ms. Steinitz as a member of the Art Prints Working Group.

Fox Branch Facility Needs Committee Update

Mr. Delmolino and Ms. Calvin shared an update from the Fox Branch Facility Needs Committee. The committee is proceeding with community outreach and the library survey has gone out to the community. The Board discussed the library website update, upcoming tours for Town and community members, and additional upcoming plans for project promotion to the community.

Monthly Invoice Obligations

Mr. Gates reviewed Monthly Invoice Obligations. Ms. Litten reminded the Board that no checks are distributed until services have been rendered.

Director's Report

Ms. Litten presented the Director's Report and highlighted several items. The Board discussed the Director's Report, including the new circulating art prints, the new discovery platform Aspen, and the lighting project.

Foundation Liaison Update

Ms. Hampe reported on the Foundation fundraising efforts and appeal, as well as their efforts to build community networks to generate excitement about the Fox project, as well as an upcoming donor event. Next meeting will be in January.

Friends Liaison Update

Mr. Gates reported on the most recent Friends meeting, where a budget proposal to extend the funding of the yoga program was approved through the spring. There was no update from the Friends of Fox.

Communications and Announcements

Ms. Litten announced the passing of library benefactor Gordon Russell, and the Board agreed to send a condolence card to his family.

Unanticipated Items

There were no unanticipated items.

Date of Next Meeting: January 9, 2024

Adjournment (vote)

Mr. Delmolino moved to adjourn. The Board held a roll call vote. Ms. Calvin voted aye, Mr. Gates voted aye, Ms. Gruber voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Steinitz voted aye. . The meeting adjourned at 9:02 p.m.

Materials Distributed

December 12 Meeting Agenda

November 14 Meeting Minutes

Responding to Community Needs: FY25 Budget Presentation

November 2023 Library Director's Report